



AMERICAN EXPRESS® CORPORATE MEMBERSHIP REWARDS Program Administrator / Authorized Third Party Registration / Change Form

Please select your request(s) below

Change of Program Administrator Authorization / Change / Cancel of Third Party Program Administrator

To: American Express International, Inc., Global Commercial Services

The new Program Administrator will need to be a Corporate Card Member as well as be registered as an Authorizing Officer of the Company in order to be the Corporate Membership Rewards Program Administrator. Please complete a Corporate Card application form and/or register as the Authorizing Officer beforehand.

1. Company Information	
Company Name	
Control Account No. (15 digits)	0 1 0
2. Current Program Administrator	
Full Name	
Corporate Card Number	* * -
* Please exclude the first 2 digits of your card number.	

▼ Please fill out the following items for Program Administrator.

3. New Corporate Membership Rewards Program Administrator	
Full Name	
Corporate Card Number	* * -
* Please exclude the first 2 digits of your card number.	
Telephone Number	(Area Code) (Phone Number)

▼ Please fill out the following items for Third Party Program Administrator.

Please authorize the below person to act as the Authorized Third Party for our Corporate Membership Rewards program. Signed by the existing Corporate Membership Rewards Program Administrator for and on behalf of the company.

4. New Corporate Membership Rewards Authorized Third Party (Authorization or Change)	
New Authorized Third Party Full Name	
Postal Code	-
Address	
Telephone Number	(Area Code) (Phone Number)
Email Address	
Language	JAPANESE ENGLISH

5. Current Authorized Third Party (Change or Cancel)	
Full Name	

6. Signature	
By signing this form, I accept the annual Corporate Membership Rewards program fee of 2,200 yen (tax included) for each enrolled Corporate Card and understand that the annual Corporate Membership Rewards program fees and adjustments will be charged to the Corporate Membership Rewards Program Administrator's card. I agree and have understood the Terms and Conditions of the Corporate Membership Rewards program. (Terms and Conditions are available at www.americanexpress.co.jp/cmr) To change the Corporate Membership Rewards Program Administrator, the signature of the new Program Administrator is required. To authorize, change or cancel the Corporate Membership Rewards Authorized Third Party, the signature of the current Corporate Membership Rewards Program Administrator or the current Authorized Third Party is required.	
Signature	(DATE) (YYYY) (DD) (MM)

Please mail your completed and signed form to:
Address: 4-1-1 Toranomon, Minato-ku, Tokyo, Japan 105-6920
American Express International, Inc. Global Commercial Services