AMERICAN EXPRESS

DON'T *do business* **WITHOUT IT** ™

AMERICAN EXPRESS CORPORATE CARD

BUILT FOR YOUR AMBITIONS

Stay on top of your game with tools designed to make the most of your Card

Digital Tools and Apps

Online Services
An Online Account lets you quickly and easily download your statement, enable statement alerts and more.

Amex App
Download the Amex Mobile App[1] and keep track of your Account in real time so that you can work smarter, not harder. Instantly and securely view spend and statements, contact us and stay in control of your Account on the go.

Enhance Card Security
Manage your enhanced card security controls on your Corporate Card through the Amex App and your Online Card Account.[4] With this enhancement, you can easily manage and control Domestic and International Card transaction types for Online, Chip, Contactless and ATM.[5]

Stay in Control of Your Account

Never Miss a Payment
Enable alerts[2] in the Amex App[1] for notification of statement availability and payment due reminders so you're always in control.

Avoid Late Fees
When your statement is issued, complete your expense claim[3] within one week of statement issue to avoid a late fee.

Accurately Reconcile
Cross reference your statement with your expense claim to ensure the total of your claim matches the total balance due.

Need help? We're here
For quick and easy support, we're available 24/7 via phone or Amex App. Please click here to find the appropriate number for your enquiry.

Please use your Card according to Company policy. To explore the full list of perks that come with your Card, visit us here.

Terms and Conditions

1. The Amex App is available only for iOS (iPhone 5s and above) and Android. See app store listings for operating system information. To use the App, you must be registered for Online Services. The Amex App is a free service for American Express Cardmembers. Standard ISP and data charges may apply for downloading and using the mobile app. Available for India Cards only. <u>Mobile banking terms and conditions apply</u>. Apple, the Apple logo, Touch ID and iPhone are trademarks of Apple Inc., registered in the U.S. and other countries. App Store is a service mark of Apple Inc. Android and Google Play are trademarks of Google Inc.

2. To enable alerts log into your account via the Amex App and select "Account" and then "Notifications" to select the alerts that suit you best.

3. Available to clients who use American Express and Concur ExpenseIt. Enrolment required. Please contact your Program Administrator for more information and access.

4. To manage controls within Amex Mobile App, login to your Amex Mobile App, click on "Account", select "Transaction Security Settings" then enable or disable transactions or set limits as per your requirement. To manage controls within your Online Account, login to your Online Card Account, click on "Account Management", select "Transaction Security Settings" then enable or disable transactions or set limits as per your requirement.

5. For existing Cardmembers, international ATM transactions may be enabled basis their international usage in the past and subject to Corporate level ATM enrolment.
a) At the time of issue / re-issue, all cards (physical and virtual) shall be enabled for use only at contact based points of usage [viz. ATMs and Point of Sale (PoS) devices] within India. Issuers shall provide cardholders a facility for enabling card not present (domestic and international) transactions, card present (international) transactions and contactless transactions, as per the process.
b) For existing cards, issuers may take a decision, based on their risk perception, whether to disable the card not present (domestic and international) transactions, card present (international) transactions and contactless transaction rights. Existing cards which have never been used for online (card not present) / international / contactless transactions shall be mandatorily disabled for this purpose.
Please ensure adherence to the above provided regulatory guidance.