

**\*SME & MSME Plans**

Plan Names	Plan Type	Plan Details	Rack Rates (excl. GST)	Discount % for Amex	Discounted Rates (excl. gst)	Current discount % on website	Coupon Code
Annual ROC Filing and KYC of Directors	Non-ITR	Services Included - -Filing of DIR-3 KYC, if required -ROC filing in AOC-4 & MGT-7 for Companies or Form 8 & Form 11 for LLP -Excludes Auditor appointment and Fees for any kind of audit	₹10,000.00	75%	₹2,500.00	65%	CTBAMEX75
Annual ROC Filing, KYC of Directors and ITR Filing	Non-ITR	Services Included - -Filing of DIR-3 KYC (KYC for Directors) -ROC filing in AOC-4 & MGT-7 for Companies or Form 8 & Form 11 for LLP -Business ITR Filing -Does NOT include Auditor appointment and Audit fees	₹24,999.00	35%	₹16,249.35	0%	CTBAMEX35
GST Returns (Lite)	Non-ITR	Services Included - -For upto 10 B2B invoices -Unlimited B2C invoices -One filing of either GSTR-1 or GSTR-3B	₹3,000.00	40%	₹1,800.00	30%	CTBAMEX40
GST Returns ( For Small Businesses and Nil Returns ) (Monthly)	Non-ITR	Services Included - -For upto 10 B2B invoices -Unlimited B2C invoices -One filing of either GSTR-1 or GSTR-3B	₹3,000.00	40%	₹1,800.00	30%	CTBAMEX40
GST Returns (Lite - 1 Year)	Non-ITR	Services Included - -For upto 10 B2B invoices per month -Unlimited B2C invoices -Filing of GSTR-1 quarterly and GSTR-3B monthly for 1 Financial Year -For sellers on E-Commerce Platform : Transactions from any one e-commerce platform -This plan is not applicable if Turnover is above Rs. 2 Crores -Exclusive offers from ClearTax- Click here -Complimentary year-round support for ITR filing for the employees of your company. -Complimentary Free Form 16 generation and signing tool. -Exclusive discounts on paid plans of ITR filing for your employees.	₹14,000.00	40%	₹8,400.00	30%	CTBAMEX40
GST Filing - GSTR - 1, 3B (1 Month)	Non-ITR	Services Included - -GSTR Filing for 1 months for ONE GSTIN -Filing for B2B and B2C invoices -Book-Keeping and Accounting are not part of this package -Valid for businesses with turnover less than 1.5 crores	₹2,500.00	45%	₹1,375.00	35%	CTBAMEX45
Goods And Services Tax (GST) Registration	Non-ITR	Services Included - -Filing of Registration Application -Receipt of GST Identification Number (GSTIN)	₹3,000.00	40%	₹1,800.00	30%	CTBAMEX40
Amendment of Goods And Services Tax (GST) Return	Non-ITR	Services Included - -Filing of applicable Amendment form -Modify details in the GST Portal	₹6,999.00	40%	₹4,199.40	30%	CTBAMEX40
Cancellation or Surrender of GST Registration	Non-ITR	Services Included - -Eligibility Consultation -Preparation of documents -Filing of Application for Surrender / Cancellation -Filing of GSTR-10	₹6,000.00	40%	₹3,600.00	30%	CTBAMEX40
GST Filing - GSTR - 3B (3 months)	Non-ITR	Services Included - -Filing of 3B return for 3 months	₹3,250.00	45%	₹1,787.50	35%	CTBAMEX45
GST Filing - GSTR - 3B (1 month)	Non-ITR	Services Included - -Filing of 3B return for 1 month	₹2,500.00	45%	₹1,375.00	35%	CTBAMEX45
GST Filing - GSTR-4 (Composition Supplier) (Quarterly)	Non-ITR	Services Included - -GST Returns (GSTR-4) for 1 quarter for ONE GSTIN -Filing for B2B and B2C invoices -Reconciliation for all transactions -Book-Keeping and Accounting are not part of this package	₹5,000.00	40%	₹3,000.00	30%	CTBAMEX40
GST Filing - GSTR - 1, 3B (3 Months)	Non-ITR	Services Included -GSTR Filing for 3 months for ONE GSTIN -Filing for B2B and B2C invoices -Book-Keeping and Accounting are not part of this package -Valid for businesses with turnover less than 1.5 crores	₹8,000.00	45%	₹4,400.00	35%	CTBAMEX45
GST Filing - GSTR - 1 (3 months)	Non-ITR	Services Included - -GSTR - 1 Filing for 3 months for ONE GSTIN -Filing for B2B and B2C invoices -Book-Keeping and Accounting are not part of this package -Valid for businesses with turnover less than 1.5 crores	₹4,000.00	40%	₹2,400.00	30%	CTBAMEX40

Professional Tax Registration (PTEC and PTRC)	Non-ITR	Services Included - -Issue of Enrolment/ Registration Certificate -Documented Follow-up -Business hours -Expert Support -Does not include PT payment	₹22,000.00	40%	₹13,200.00	30%	CTBAMEX40
Professional Tax Registration (PTEC or PTRC)	Non-ITR	Services Included - -Issue of Enrolment/ Registration Certificate -Documented Follow-up -Business hours -Expert Support -Does not include PT payment	₹12,000.00	40%	₹7,200.00	30%	CTBAMEX40
Shop and Establishment Act Registration (Shop)	Non-ITR	Services Included - -Filing of form & Issue of Registration certificate -Documented Follow-up -Business hours -Expert Support	₹6,000.00	40%	₹3,600.00	30%	CTBAMEX40
TAN Registration	Non-ITR	Services Included - -Obtain New TAN -Correction/Rectification	₹3,000.00	40%	₹1,800.00	30%	CTBAMEX40
Trademark Registration (Company)	Non-ITR	Services Included - -Online Filing of ONE trademark application -Documented Follow-up -Includes government fees upto Rs. 9000	₹20,000.00	40%	₹12,000.00	30%	CTBAMEX40
Trademark Registration (Individual)	Non-ITR	Services Included - -Online Filing of trademark application -Documented Follow-up -Includes government fees upto Rs. 4500	₹16,000.00	40%	₹9,600.00	30%	CTBAMEX40
Salary and other payments (Form 24Q and Form 16)	Non-ITR	Services Included - -Registration on TRACES -Form 24Q Up to 100 employees (1 no.) -Generation of Form 16 & 16A -Form 26Q upto 50 deductors (1 no.)	₹16,999.00	35%	₹11,049.35	25%	CTBAMEX35
Trade Licence Registration	Non-ITR	Services Included - -Filing of form & Issue of Registration certificate -Documented Follow-up -Business hours -Expert Support	₹17,000.00	40%	₹10,200.00	30%	CTBAMEX40
Director Identification Number (DIN)	Non-ITR	Services Included - -Filing with Ministry of Corporate Affairs for DIN -Documented follow up	₹5,000.00	40%	₹3,000.00	30%	CTBAMEX40