Please fill out the whole form including official use box, either digitally or using a ball point pen and send it to:

American Express Services Europe Limited
FAO Department 79,
1 John Street,
Brighton
East Sussex
BN88 1NH

Name(s) of account holder(s):

Bank/Building society account number:

Branch Sort Code:

Name and full postal address of your bank or building society:

To the Manager: Bank/Building society

Address

Postcode

Reference (American Express® Card Account Number):

Instruction to your bank or building society
Please pay American Express Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with American Express and, if so, details will be passed electronically to my bank/building society.

Instruction to your bank or building society to pay by Direct Debit

Service user number:

9	9	0	0	3	7

Please tick your preferred Direct Debit option. This will be taken approximately seven (7) days from your statement date each month as communicated. **The Full Charge and Minimum FlexSelect balance will be selected by default, if not specified.**

☐ **Pay Full Charge and Minimum FlexSelect Balance**
Pay the total balance of your Charge Card account and the minimum repayment on your FlexSelect amount due every month by Direct Debit.

☐ **Pay All Balances in Full**
Settle my balance in full every month by Direct Debit. This will be the total of all your charges.

Please verify that the account details entered are correct and for an open, current, personal UK bank account in your name, and that you are the person required to authorise debits from the account. For joint ownership accounts, please provide dual signatory if applicable.

Ownership Type: Single ☐ Joint ☐

Signature

Signature 2

Date DD/MM/YY

Signature(s) required for mandates returned to American Express via post.

Banks and building societies may not accept Direct Debit Instructions for some types of accounts

This guarantee should be detached and retained by the payer.

THE DIRECT DEBIT GUARANTEE

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit, American Express Services Europe Limited will notify you ten working days in advance of your account being debited or as otherwise agreed. If you request American Express Services Europe Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by American Express Services Europe Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society. If you receive a refund you are not entitled to, you must pay it back when American Express Services Europe Limited requests you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us of this change.